

ALVAN IKOKU FEDERAL COLLEGE OF EDUCATION

PMB 1033, Owerri, Imo State, Nigeria

Website: www.aice.edu.ng

EXPRESSION OF INTEREST ALVAN IKOKU FEDERAL COLLEGE OF EDUCATION

(1) INTRODUCTION

The Alvan Ikoku Federal College of Education, Owerri is desirous of embarking on the under listed 2010/2017/2018 (Merged) TETFUND Intervention in ICT Support Projects, Consequently, interested competent and experienced ICT Consultants are invited to submit Expression of interest for the projects:

(2) SCOPE OF SERVICE

S/N	DESCRIPTION
Lot 1	UPGRADE OF COLLEGE WEBSITE
Lot 2	STAFF TRAINING IN ICT

The Scope of projects above shall be detailed in the bidding documents to be issued.

(3) ELIGIBILITY REQUIREMENTS;

- (i) Evidence of Certificate of incorporation with the Corporate Affairs Commission (CAC) including forms CAC2 and CAC 7.
- (ii) Evidence of Tax Clearance Certificate for the last 3 years i.e. 2016, 2017 and 2018 valid till 31st December, 2019.
- (iii) Evidence of Current Pension Compliance Certificate valid till 31st December, 2019.
- (iv) Evidence of Current Industrial Training Fund (ITF) valid till 31st December, 2019.
- (v) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) valid till 31st December, 2019.

- (vi) Evidence of Registration on the National Database of Federal Contractors. Consultants and Services providers by submission of Interim Registration Report (IRR) expiring on 31/1/2020 or valid Certificate issued by BPP (Bureau of Public Procurement)
- (vii) Company's Audited Accounts for the last three (3) years i.e.,(2016,2017,2018)
- (viii) Sworn Affidavit disclosing whether or not any officer of relevant committees of Alvan Ikoku Federal College of Education or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest In the bidder and to confirm that all Information presented in its bid are true and correct in all particulars.
- (ix) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.
- (x) Company's profile with the Curriculum Vitae of key staff to be deployed for the project, including copies of their Academic / Professional qualifications :(Lot 1: Certified internet webmaster, PHP developer, Java-script developer, Web content manager; Lot 2; A Microsoft Certified trainer, A Certified ethical hacker (CEH), A Certified information Security manager, a qualified and certified ICDL expert/trainer).
- (xi) Verifiable documentary evidence of at least three(3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion, Certificates and Photographs Of the projects.
- (xii) Evidence of firm's registration with National Information Technology Development Agency (NITDA) and Computer Professional Registration Council of Nigeria. All documents for submission must be transmitted with a covering/forwarding letter under the company/Firms Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address. Telephone Number (preferably GSM NO.), and e-mail address. The Letterhead paper must bear the names and Nationalities of the Director of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) SUBMISSION OF EOI DOCUMENT

(4.1) Interested firms are to submit two (2) bound of Expression of Interest (Eoi) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to: Head, Procurement Unit, Alvan Ikoku Federal College of Education, Owerri and clearly marked with (the name of the Project and the Lot Number). Furthermore,

the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box not later than **12;00 noon on 11 February, 2020**.

(5) OPENING OF EOI DOCUMENTS

(5.1) The Eol documents will be opened Immediately after the deadline for submission **12 noon on 11 February, 2020** at the Council Chambers in the presence of bidders or their representatives.

(5.2) Please, ensure that you sign the Bid Submission Register in the office of the Head, Procurement Unit, as Alvan Ikoku Federal College of Education, Owerri will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Head, Procurement Unit on okey051980@gmail.com

(6) GENERAL INFORMATION

(a) Eol must be in English Language and signed by the official authorised by the bidder.

(b) Eol submitted after the deadline of submission would be returned un-opened.

(c) All cost will be borne by the bidders.

(d) Only shortlisted bidders at Eol's evaluation will be contacted at a later date for collection of Request for Proposals.

(e) The Alvan Ikoku Federal College of Education Owerri is not bound to shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

BARR. B.F. ANYANWU

REGISTRAR.